

PCSB: 0204  
Pay Grade: C09

FLSA: Exempt  
Admin

<b>DIRECTOR, STUDENT EXPERIENCE</b>
<p><b>REPORTS TO:</b> Chief Academic Officer</p>
<p><b>SUPERVISES:</b> PreK-12 Performing Arts Specialist PreK-12 Visual Arts Specialist Program Coordinator, Digital Learning Program Coordinator, Library Media Program Coordinator, Instructional Materials</p>
<p><b>QUALIFICATIONS:</b> Master’s degree from an accredited college or university with certification in any content area recognized by the Florida Department of Education. Five (5) years related professional experience. Three (3) years educational administrative/supervisory experience. Demonstrated exceptional organizational and communication skills.</p> <p><b>PREFERRED:</b> Certification in Administration/Supervision, Educational Leadership or School Principal.</p>
<b>MAJOR FUNCTION</b>
<p>Directly responsible for the organization, operation, coordination and continuous improvement in new and existing programs where students learn to apply knowledge and skills across multiple facets to enhance the student experience across all schools. Areas of leadership and responsibility include visual and performing arts, digital learning, academic competition events, digital technology, maker spaces, Summer Bridge, summer camps and all before/after school enrichment activities.</p>
<b>ESSENTIAL RESPONSIBILITIES</b>
<ul style="list-style-type: none"> <li>• Collaborates with the Chief Academic Officer to provide vision direction, management and oversight of all aspects of student experience specials, electives and enrichment programs.</li> <li>• Works cooperatively with community groups, school-based administrators and district office personnel to develop, strengthen and implement programs in support of the student experience.</li> <li>• Assists with the identification and development of funding opportunities and partnerships, both internal and external; develop district, regional, state and federal grant proposals in support of the student experience.</li> <li>• Coordinates and collaborates across district offices and departments in support of enrichment and hands-on activities focused on increasing academic rigor and learning.</li> <li>• Works collaboratively to provide direct/indirect support focused on improved student engagement and achievements through real-world applications.</li> <li>• Seeks opportunities to integrate up-to-date technology with the curriculum as a delivery tool.</li> <li>• Identifies innovation trends and opportunities within the district.</li> <li>• Leads a team to enhance the innovative potential of the district.</li> <li>• Provides technical assistance to schools relevant to fine art and visual art curriculum, instruction, budgets, facilities and equipment.</li> <li>• Coordinates cocurricular and extracurricular activities, K-12.</li> <li>• Liaises with and oversees extended learning partnerships (e.g., YMCA, R Club, etc.)</li> <li>• Promotes academic competitions and performing/visual art programs and events locally, nationally and statewide.</li> <li>• Performs other related duties as assigned.</li> </ul>

**DIRECTOR, STUDENT EXPERIENCE**

<b>TERMS OF EMPLOYMENT</b>
<p><i>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.</i></p> <p><i>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</i></p> <p><i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i></p>
<b>HISTORY OF JOB CLASSIFICATION</b>
ISSUED: 05/03/23 PT; BOARD APPROVED: 05/22/23

**DIRECTOR, STUDENT EXPERIENCE**

<b><u>WORKING CONDITIONS &amp; PHYSICAL EFFORT:</u></b>	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds		X			
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time			X		
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van			X		
27. Other physical, mental or visual ability required by the job	X				

Director, Student Experience - ADM